

PRACTICAL ARRANGEMENTS

**The Integrated Research on Disaster Risk 2024 International Conference
Beijing, China
22-23 October 2024**

1. VENUE

The Aerospace Information Research Institute (AIR)

No.9 Dengzhuang South Road, Haidian District, Beijing 100094.
WIFI will be available at the meeting room.

2. HOTEL

Lang Liz Hotel (Beijing Yongfeng SouthMetro station)

No.13 Fengzhi Road East, Haidian District, Beijing 100094, China
Queen Room/Twin Room: 500 CNY/night
Fashion Twin Room: 600 CNY/night

Palace Garden Hotel and Resorts

No.13 Fengzhi Road East, Haidian District, Beijing 100094, China
Queen Room/Twin Room: 850 CNY/night

Reservation:

Email: chenlingyu@hkinns.com

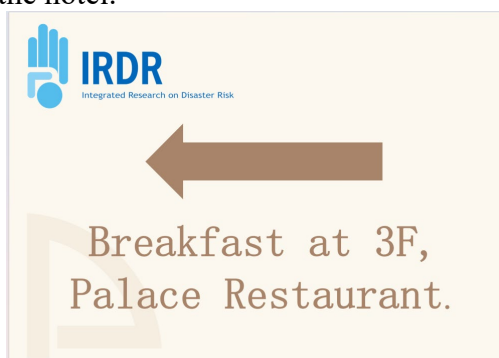
Phone: +86 13436365137

Useful information about the hotel:

- Check in time: 14:00 (early check in will be possible if the room is available)
- Check out time: 12:00
- The Hotel offers complimentary breakfast, and WIFI as parts of the accommodation package.
- Concierge in Hotel lobby speaks good English and may help to call taxi upon request.

Breakfast Area in the Hotel

Please follow signposts in the hotel.



Shuttle Bus Timetable

Date	From Hotel to the Venue	Back to Hotel
22 Oct	8 a.m. - 8:30 a.m.	6 p.m. - 6:30 p.m.
23 Oct	8 a.m. - 8:30 a.m.	5:30 p.m. - 6 p.m.

Pick-up Zone of Shuttle Bus

Please follow signposts in the hotel and take the bus with IRDR logo.



3. TRAVEL

Participants are generally expected to cover their own expenses. The reference to supporting your attendance primarily relates to assisting with visa applications and providing any necessary documentation to facilitate a smooth process for international delegates.

4. MEALS

- Lunch bento will be provided at the meeting room.
- Group dinner on 22nd October will be arranged.

5. Transportation to the Hotel

Here is the note to the taxi driver:

请送我去：朗丽兹永丰南地铁站酒店

地址：北京市海淀区丰智东路 13 号

电话：+86 13436365137

From the Beijing Capital International Airport to the hotel, the distance is 40km or so. It normally takes 60 minutes by taxi, and cost roughly 130 CNY.

6. ELECTRICITY

- The electricity in China is generally 220V, 50HZ, AC. Please be wary about plugging in your electronic equipment which may be designed to handle a lower or higher voltage.



7. CURRENCY

The currency in China is the Chinese Renminbi (CNY)

- Automatic Teller Machines (ATMs) are very common throughout towns as well as the airport.

- MasterCard and Visa are accepted easily at all ATMS, and most of shops and restaurants. Please be aware that some local shops and restaurants may only accept cash, however the electronic payment is very common, like Alipay and Wechat.

- Foreign currency exchanges: can be made at the Airport or any banks in town with your passport.

8. PHONE

Most overseas Sim cards work in China however must apply international roaming function before your departure.

9. WEATHER

Autumn lasts from October to November in Beijing, with comfortable weather condition.

The temperature drops quickly, contributing to the cool weather. There is little rainfall in autumn. For packing, long-sleeved coats and light sweaters are necessary.